AON Attorneys Advantage

Aon Attorneys Advantage Professional Liability Insurance

FREQUENTLY ASKED QUESTIONS

1. Applications & Quotes

How do I submit an application?

Email new business and renewal applications to Affinitylawyersadmin@aon.com and copy your underwriter. **Include "New Business Application" or "Renewal Application" in the subject line, as applicable.** Processing enters and routes applications to the assigned underwriter.

When can I expect a quote or request status?

Target underwriting turnaround is one to three days. Ask your assigned underwriter for status.

How do I request rush handling?

Include "Rush Requests" in the subject line and copy your underwriter for rush requests.

2. Binding & Policy Delivery

How do I request binding?

Send requests to Affinitylawyersadmin@aon.com with "Request to Bind" in the subject line.

What if my bind order has subjectivities?

For bind orders with subjectivities, copy your underwriter to complete their review to help expedite coverage being bound.

When will the policy be issued?

Policies are issued within 24 business hours when all information and subjectivities are provided.

How is the policy delivered or the email updated?

Policies are emailed upon issuance to the primary email contact on file. Contact Peter Reimann to confirm/change the email address.

Who do I contact if an expected endorsement is not included or I have not received my policy?

Email Affinitylawyersadmin@aon.com and copy your underwriter.

3. Policy Changes

How do I request a change, endorsement, or correction?

Email Affinitylawyersadmin@aon.com; copy your renewal underwriter, who handles changes after new business issuance.

Subject line: Use "Policy Change Request," "Mid-term Endorsement Request," or "Policy Corrections," as applicable.

4. Loss Runs

How Do I Obtain Loss Runs?

- **AIG:** Email Affinitylawyersadmin@aon.com with "AIG Loss Run Request" in the subject line.
- **AXIS:** Email Affinitylawyersadmin@aon.com with "AXIS Loss Run Request" in the subject line. A written request from the law firm is not required.
- **Beazley:** Email credentialing@gbta.com and include the policy number(s) for the loss runs requested.

5. Billing & Commissions

When are statements sent and payments due?

Formal invoices are not issued for each account. Account current statements are sent on or before the 10th of the month following the policies effective month. Payments are due on the 21st of the month.

Who arranges premium financing?

Brokers are responsible for arranging premium financing agreements between the customer and premium financing company.

Who handles billing/account current questions?

Sue Rickards. See Key Contacts.

Who handles commission questions?

Peter Reimann. See Key Contacts.

6. Claims

How do I report a claim or potential claim to AIG?

Email claim or potential claim information to Attysadvclaims@aig.com and copy Affinitylawyersadmin@aon.com to help expedite the review process.

7. Risk Management

What risk management resources are available?

- Three FREE continuing legal education credit hours
- Insightful articles on current legal issues provided by Wilson Elser, LLP
- A library of engagement letter templates to assist with client representation
- 50-state surveys on topics such as punitive damages, liquor liability, and joint and several liability
- Links to state specific resources
- Risk management hotline is 844.288.9238

Can brokers access the Wilson Elser website?

Brokers and customers may access the risk management site via www.wilsonelseraon.com.

8. Broker Resources & Key Contacts

Where can I find forms and marketing materials?

Attorneys Advantage Broker Resource page: Blank/supplemental applications, specimen policy, and marketing materials.

Who are my key contacts?

- **Peter Reimann — Director of Broker Relations**
  Program/website access, underwriter identification, policy delivery, broker contact changes, commissions.
  Peter.Reimann@aon.com | 312.381.2717
- **Erin Curley — Underwriting Director**
  Department management; urgent quote and missing policy/endorsement escalations.
  erin.curley@aon.com | 215.293.1142
- **Sue Rickards — Accounting Operations**
  Billing, account current statements, and premium financing questions.
  Sue.Rickards@aon.com | 215.773.4562
- **Frank Kaiser — Marketing**
  Marketing questions, including co-branding and giveaways for shows.
  frank.kaiser12@aon.com

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